

# Health & Safety Policy



## Why do you need it?

It is a legal requirement that all companies with 5 or more employees have a documented health and safety policy which outlines roles and responsibilities, the statement of intent for health and safety and the arrangements that the company has in place to deal with health and safety issues.

## Who is it for?

All company's with 5 or more employees but is recommended for all.

## Aims:

- To show the importance of health and safety and the backing of management
- To clearly define who has what roles and responsibilities
- To outline the arrangements in place to ensure health and safety is dealt with properly

## Content

- Assessment of the company including company structure, nature of works, numbers of employees, attitudes and approaches to works etc
- A full health and safety policy including a statement of intent, organisation and arrangements tailor made to the company and its undertakings
- Electronic and hard copy of the policy to aid when tendering for contracts

## What next:

- Health and Safety Audit
- Fire Risk Assessment
- Training

**For more details contact us on 01322 221900**