

Health & Safety Audit



Why do you need it?

It is recommended that a company has a health and safety audit on an annual or bi-annual basis. The audit gives a snapshot of the company's health and safety performance including documentation and work practices and is extremely useful for future planning and highlighting areas for development before they lead to an accident or failure.

Who is it for?

All companies

Aims:

- Identify strengths and weaknesses of the company and to highlight best practice
- To gather together all of the company's information and ensure that it is consistent, suitable and sufficient in nature
- Identify a plan of action to ensure full legal compliance whilst still making the company profitable

Content

- Review of all health and safety documentation, including policy, health and safety plans, risk assessments, COSHH assessments, method statements etc
- Assessment of current levels for first aid, welfare, safety committees etc
- Interviews with staff to gain a feel for general impressions of the company and the health and safety culture present
- Observations of work being undertaken where necessary to ensure compliance with risk assessments, method statements etc
- Full report detailing the findings of the audit, including executive summary of the findings
- Action plan highlighting those areas of priority

What next:

- Training
- Updated policy
- Fire Risk Assessment

For more details contact us on 01322 221900